

Tip/Trick Of The Month...

LunchBox²

STG LunchBox Tip: Tracking Student Charges

Student Management

Rules and regulations require the school district to serve one reimbursable meal per serving period per student. When a student does not have money to pay for their meal it must be charged.

Lunchbox can assist the district in controlling and tracking charges. The systems allows turning off all charges, turning off ala carte only charges, limiting charges by a dollar amount per day, week or month and limiting charges to meals only.

Whatever charging policy your district enforces Lunchbox can be configured to match it. Once your charging policy is in place, you can track charges by running the charge report from the POS Back office computer. The report allows you to search the participants by date and dollar amount charged. A letter can then be printed and sent home to notify parents/guardians.

For Any Questions...Contact STG's Help Desk!
1-800-811-5803



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