

Tip/Trick Of The Month...



Aloha

STG Aloha Tip: Item Availability Use

Item Management

Would you like that availability to carry over to the next Business Day?

By creating a Category for any items you wish to carry over (or using an existing category), you can set the items in the category (including the *All Items* category, if you wish) to carry over their *Item Availability* to the following business day.

In Aloha Manager, open *Maintenance > Menu > Categories*. From here, we can identify a category we wish to carry over (perhaps we want to use our *Food* category), or perhaps create a new category, just for this *Carry-Over* purpose. In said case, press *Cancel* toward the bottom (if it is not grayed out) and the letters next to '*Category*' should be highlighted (usually blue). Then type in an unused number to create a new category, ensure that the button next to '*Non-sales*' is checked, and select any items from the right that you wish to include and press '*Include*'. Then press 'Save'. You have now made your category of carry over items.

Go ahead and open up *Aloha Manager*, and navigate to *Maintenance > Store Settings*. Select '*System*' from the list, then you should open the '*End of Day*' tab.

There is a drop-down menu next to the words '*Carryover Items*'. Select the category whose items you wish to carry over. Press *Save*.

You can either refresh your data (*Utilities > Refresh Data*), or wait until the next day (when your system completes its *End of Day*) for the changes to take effect!

For Any Questions...Contact STG's Help Desk!
1-800-811-5803

